

TEMPLATE CONTENTS LIST

Water Security Planning Act Regional Planning Process

June 2026



ORGANIZE

-  **Overview of the planning process:** Summary of the regional planning process.
-  **FAQs:** List of Frequently Asked Questions about the regional planning process.
-  **Engagement Guide and Strategy Template Toolkit:** Guide to engaging different entities throughout the planning process, including best practice recommendations for engaging rural communities, an Engagement Strategy template, and customizable tools (e.g., open house agendas, facilitation tips, PowerPoint slides).
-  **Recruitment Tools and Templates:** Tools to support the identification and recruitment of Council members and regional stakeholders (e.g., map tool for identifying representative entities, position description, recruitment letter templates, appointment resolution template, and roster).
-  **Operating Principles Guide and Template:** Guide to developing Council Operating Principles with options for different components and a customizable template.
-  **Planning Process Schedule Template:** A customizable schedule template for identifying key milestones, points of engagement, and deliverables throughout the planning process.
-  **Guide to Hosting Council Meetings:** Guidance and resources for hosting in-person and online Council meetings throughout the planning process.
-  **Welcome Packet for Council Members:** Resources to be provided with orientation and onboarding materials.



EXPLORE



Regional Characterization Report Guide and Template: Guide to developing the Regional Characterization Report, including data sources, and information to inform the identification of regional considerations and opportunities, along with a customizable template for the report deliverable.



Public Welfare Values Activity or Survey and Document Template: To support capturing public welfare values and the needs of future generations for the region.



Planning Goals Guide: Supports development of regional water security planning goals.



State Agency Coordination Guide: Supports development of a process for collaboration with state agencies. planning goals based on the characterization of needs.



PRIORITIZE



List of Potential PPPs: Sample projects, policies, and programs.



PPP Prioritization Tool: Spreadsheet and process templates to support the prioritization of PPPs.



Prioritized PPP List: Template for the deliverable list of PPPs that will be shared with NMISC staff and WSTAC for review and ultimately included in the plan document.



PLAN



Plan Guide and Template: To support development of the draft plan and a customizable template for the final plan document for Commission consideration and approval.



Commission Approval Resources: For Councils to use in the approval stage (e.g., example motion for approval, template letter(s)).



Planning Evaluation Survey: For use by the Council to solicit input from Council members, Nations, Pueblos, and Tribes, region-specific stakeholders, and the public.